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**SYSTEM UPGRADE CHECKLIST**

Customer name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date in/out: \_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_

Computer username: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Model/ST: \_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_

Computer name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ OS/BIT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_

Workgroup/Domain name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PRO/RAM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_

Technician name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OTHER ITEMS

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_

\_\_\_Configure Power Options\_\_\_

\_\_\_Clone to SSD\_\_\_

\_\_\_Install SSD\_\_\_

\_\_\_Upgrade OS to WIN10\_\_\_

\_\_\_Activation\_\_\_

\_\_\_Drivers\_\_\_

\_\_\_BIOS Update\_\_\_

\_\_\_Updates\_\_\_

NOTES

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\_\_\_Update Assistant\_\_\_

\_\_\_Default Apps\_\_\_

\_\_\_Check Programs\_\_\_ (QB [ProgramData\Intuit\Entitlement

Client\v8 – EntitlementDataStore.ecml] ; Office; ETC)

\_\_\_Initialize Browsers\_\_\_

\_\_\_Initialize PC Settings\_\_\_

\_\_\_Network Settings\_\_\_